



Fly Glastonbury Heliport - 2017

Operator: Polo Aviation Limited
Urchinwood Manor
Congresbury
Bristol
BS49 5AP

C: Glastonbury Operations
T: +44 (0) 1934 877 000
E: Mail@poloaviation.com
W: www.poloaviation.com

Dates of Operation: Thursday 22nd June – Monday 26th June 2017

08:00 – 20:00 Local (Mon 14:00) Out of hour's operation available by prior arrangement only,

NOTE: The Police and The Festival Organisation have stipulated that no movements will be permitted between 01:00 and 08:00hrs

There will be a limited facility available to operators / aircraft on Wednesday 21st June and pm on Monday 26th June. Landing fees will still be charged at the full rates. Please advise of any movements that may be required on these dates.

Air Traffic Service: N/A. Please operate at Pilots discretion using blind calls on Safety com frequency referring to "Glastonbury Helipad"

Frequency: Safety Com 135.475

Heliport Location: Position: 51° 09.67 North
002° 33.82 West
OS Map 183 ST605404
2-Miles South West Shepton Mallet

Runway: Orientation: 09 / 27
Length: 300 Metres x 30 Metres
Elevation: 335 Feet AMSL
Surface: Grass

Fire Cover: To CAA H2

Fuel Available: JET A1 (please note this is a limited supply and fuelling requirements must be pre-arranged in order to guarantee availability.)

Ground Transport: Transport may be provided to and from the music festival upon request.

The Glastonbury Heliport is situated within an area of Restriction of Flying Regulations under Article 85 of the Air Navigation Order. This exclusion area is notified in Aeronautical Information Circular (AIC). **Due to be published June 2017. (Please see Annex 2)**

The heliport is therefore strictly Prior Permission Only (PPR) and all bookings must be made by phone and confirmed in writing by returning the fully completed booking form (Annex 5), Indemnity Form and GA report to Polo Aviation Ltd.

Approach and Departure Routing

With reference to:

- a) OS Map 183 Yeovil and Frome
- b) Guide map and photos (Annex 4).

All inbound aircraft should make blind calls on the Safety Com Frequency (135.475) not less than 5 miles from the helipad, Please state "Glastonbury Helipad" on all radio calls with this site.

To avoid noise disruption to the local community there is a narrow (0.5 nm) entry and exit corridor into the heliport described below. The separation between the inbound and outbound routes is North or South of the roundabout on A37 and A371 (grid ref ST62754134).

For approach to Runway 09

Aircraft should route via point A, not more than 0.2nm North of the roundabout before entering the exclusion zone and make a short finals approach to Runway 09 to avoid overflying Pilton.

RT Procedure: A/C Callsign, at A for Glastonbury Helipad 09.

For approach to Runway 27

Aircraft should route via point B, not more than 0.2nm South of the roundabout before entering the exclusion zone, and then staying South of the roundabout and North of the line of Pylons at all times, make an approach to Runway 27.

RT Procedure: A/C Callsign, at B for Glastonbury Helipad 27.

For departure from Runway 09

Aircraft should route directly to point B, not more than 0.2nm south of roundabout, staying North of the line of Pylons and South of the roundabout at all times until clear of the exclusion zone.

RT Procedure: A/C Callsign, at B, Glastonbury Helipad Outbound

For departure from Runway 27

Aircraft should make an immediate climbing right turn to avoid the village of Pilton and then route directly to point A, not more than 0.2nm north of roundabout, staying North of the Roundabout until clear of the exclusion zone.

RT Procedure: A/C Callsign, at A, Glastonbury Helipad Outbound

When entering or departing the Exclusion Zone at Points A (north of Roundabout) or B (South of Roundabout), aircraft should be at 1,500 Feet (Bristol QNH) weather permitting.

During the Glastonbury Music Festival there will be in excess of 175,000 people in the Exclusion zone and therefore it is imperative that all aircraft strictly adhere to the inbound and outbound routings described above.

As a visual guide no aircraft should proceed South of the line of Pylons or West of the eastern edge of the village of Pilton at any time.



Minimum Weather Limits

Cloud Ceiling higher than 600 ft agl and more than 3km visibility

Emergency Services Aircraft

Emergency services helicopters will be operating H24 over the music festival site and will have priority should the operational necessity arise.

To assist the operation of the National Police Air Service (NPAS), where possible all inbound and outbound aircraft should have their transponders switched on with mode C utilised.

Noise Abatement

Pilots should always operate their helicopter in a manner that will minimise the disturbance caused to local residents. Always fly at the maximum permitted altitude compatible with the prevailing cloud conditions and controlled airspace. Please refer to the BHA Pilots Code of Conduct for more information. No flights other than emergency services will be permitted within the Restricted Area between the hours of 01:00 and 08:00 daily.

Photographic and Filming Work

PPR is only for landing at the Heliport. Any photographic and filming task request should be addressed to NPAS Filton:- Tel; 0117 936 5138 Senior Pilot. Furthermore CAA Permissions to GM1 SERA.5005(f) may be required.

Passenger Information

When your passengers are leaving the site, and returning to the Helipad, they may find the following information useful.

Blue gate is the closest to the helipad reception. Once you meet the road Winding Lake Farms drive is opposite the bend in the road. Walk up the drive to Heliport Reception, and ask for the overland Transport to the Helipad. Should you wish to see more detail then it may be worth visiting www.flyglastonbury.com and click on the 'Location' page you can see a picture showing our location in relation to the festival site. Please remind passengers that they must allow plenty of time to get to the helipad as transfers can take longer on the Monday.

General Aviation Report

It has been requested that all visiting helicopters complete a General Aviation Report (attached to this document) and fax or e-mail Avon & Somerset Constabulary on 01275 373660 or to portsunit@avonandsomerset.police.uk

Landing and Parking Fees 2016

Helicopter Type	Landing Fee	Parking over 2 hrs per day
Agusta 109	£ 320.00	£ 160.00
Bell 206 Jet Ranger	£ 210.00	£ 105.00
Bell 206L Long Ranger	£ 310.00	£ 155.00
Bell 407	£ 260.00	£ 130.00
Bell 222	£ 500.00	£ 250.00
Bell 430	£ 500.00	£ 250.00
Bolkow 105	£ 260.00	£ 130.00
Bolkow 117	£ 300.00	£ 150.00
Dauphin	£ 450.00	£ 225.00
Enstrom F28 / 280	£ 120.00	£ 60.00
Enstrom 480	£ 200.00	£ 100.00
Eurocopter SA341 Gazelle	£ 200.00	£ 100.00
Eurocopter EC120	£ 210.00	£ 105.00
Eurocopter EC130	£ 340.00	£ 170.00
Eurocopter AS350	£ 270.00	£ 135.00
Eurocopter AS355	£ 270.00	£ 135.00
Eurocopter EC135	£ 310.00	£ 155.00
Eurocopter AS-365	£ 450.00	£ 225.00
Eurocopter EC155	£ 450.00	£ 225.00
Hughes 300	£ 150.00	£ 75.00
Hughes 500	£ 200.00	£ 100.00
MD 520N	£ 250.00	£ 125.00
MD 600N	£ 270.00	£ 135.00
MD 902	£ 300.00	£ 150.00
Robinson R22	£ 130.00	£ 65.00
Robinson R44	£ 210.00	£ 105.00
Robinson R66	£ 210.00	£ 105.00
Sikorsky 76	£ 550.00	£ 275.00
Sikorsky S92	£ 650.00	£ 325.00

Late night opening (After 20:00) by arrangement £650.00, No movements will be permitted between 01:00 and 08:00

Back stage Transport for Performers and those with the relevant passes £120.00 (subject to availability)

All prices are subject to VAT.

Unless arranged in advance all charges for landing, parking must be cleared before arrival. Fuel must be paid in full by the aircraft operator / owner before departing from the heliport, unless a prior arrangement has been made with Polo Aviation Ltd. Payment can be made by credit or debit cards.

Annex 1

Copy of letter received from Glastonbury Festival.



Annex 2

AERONAUTICAL INFORMATION CIRCULAR M 022/2017
UNITED KINGDOM

NATS
UK Aeronautical Information Services
NATS Swanwick, Room 3115
Sopwith Way,
Southampton, SO31 7AY
aissupervisor@nats.co.uk
http://www.ais.org.uk
020-7453 6586 (Content - SARG/Airspace Regulation)
0191-203 2329 (Distribution - Communications UK)

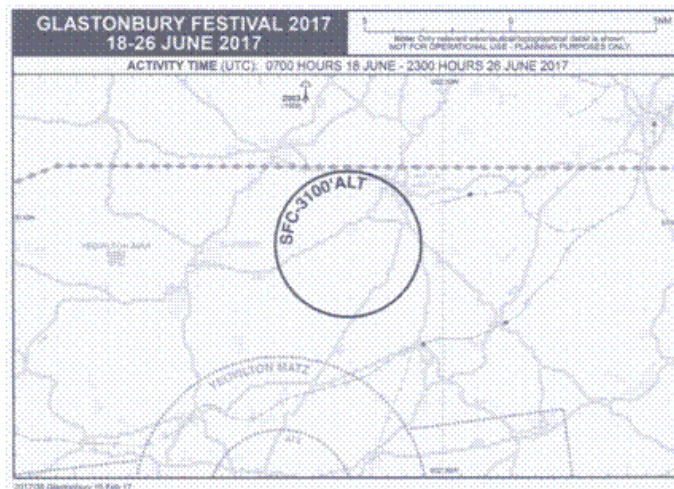
Date Of Publication
13 April 2017

Subject
Airspace Restrictions

Civil Aviation Authority

RESTRICTION OF FLYING REGULATIONS - GLASTONBURY FESTIVAL, 18-26 JUNE 2017

- The Glastonbury Festival, and preparation for it, will take place during the period **18-26 June 2017**. A large gathering of persons is expected and, therefore, the Secretary of State for Transport has decided that it is necessary in the interests of public safety to introduce Restriction of Flying Regulations under article 239 of the Air Navigation Order 2016.
- Subject to paragraph 3 between **0700 (UTC) on 18 June and 2300 hours (UTC) on 26 June 2017**, no aircraft is to fly below **3,100 ft amsl** within the area bounded by a circle having a radius of **2.5 nm** whose centre is at **510921N 0023510W**.
- Paragraph 2 does not apply to any aircraft flying:
 - in the service of the National Police Air Service;
 - in the service of the Helicopter Emergency Medical Service;
 - with the permission of the Chief Officer of Police for Avon and Somerset who may be contacted on telephone number 01179-365138; or
 - making an approach to RNAS Yeovilton at an altitude of not less than 2,000 ft amsl whilst under the control of the Air Traffic Control Unit at RNAS Yeovilton.
- In relation to paragraphs 2 and 3, the term 'aircraft' includes aircraft as classified by Part 1 of Schedule 4 to the Air Navigation Order 2016. It also includes, by virtue of article 23 of that Order, any small balloon, any kite weighing not more than two kilograms, any small unmanned aircraft and any parachute including a paraascending parachute.
- The times mentioned in paragraph 2 are Universal Co-ordinated Time (UTC), which is one hour behind British Summer Time.
- Further enquiries of the Civil Aviation Authority can be made to Mr R E J Gratton, Principal Airspace Regulator, Safety and Airspace Regulation Group, telephone 020-7453 6586.
- Details of Restricted Airspace feature in the daily AIS Information Line message (08085-354802) and 01489-887515 and will be included on the Pre-flight Information Bulletins (PIB) through the AIS Web site at <http://www.ais.org.uk>.



Annex 3

CAP 393

Section 2:

The Rules of the Air Regulations 2015

Section 3

General rules, collision avoidance and protection of persons and property

Aerobatic flights

4. Aerobatic flight is not permitted—

- (a) over the congested area of any city, town or settlement; or
- (b) within notified controlled airspace^(b) other than with the consent of the air traffic control unit notified as serving that airspace.

Landing and taking off within congested areas and near open-air assemblies

5.—(1) An aircraft must not take off or land within a congested area of any city, town or settlement except—

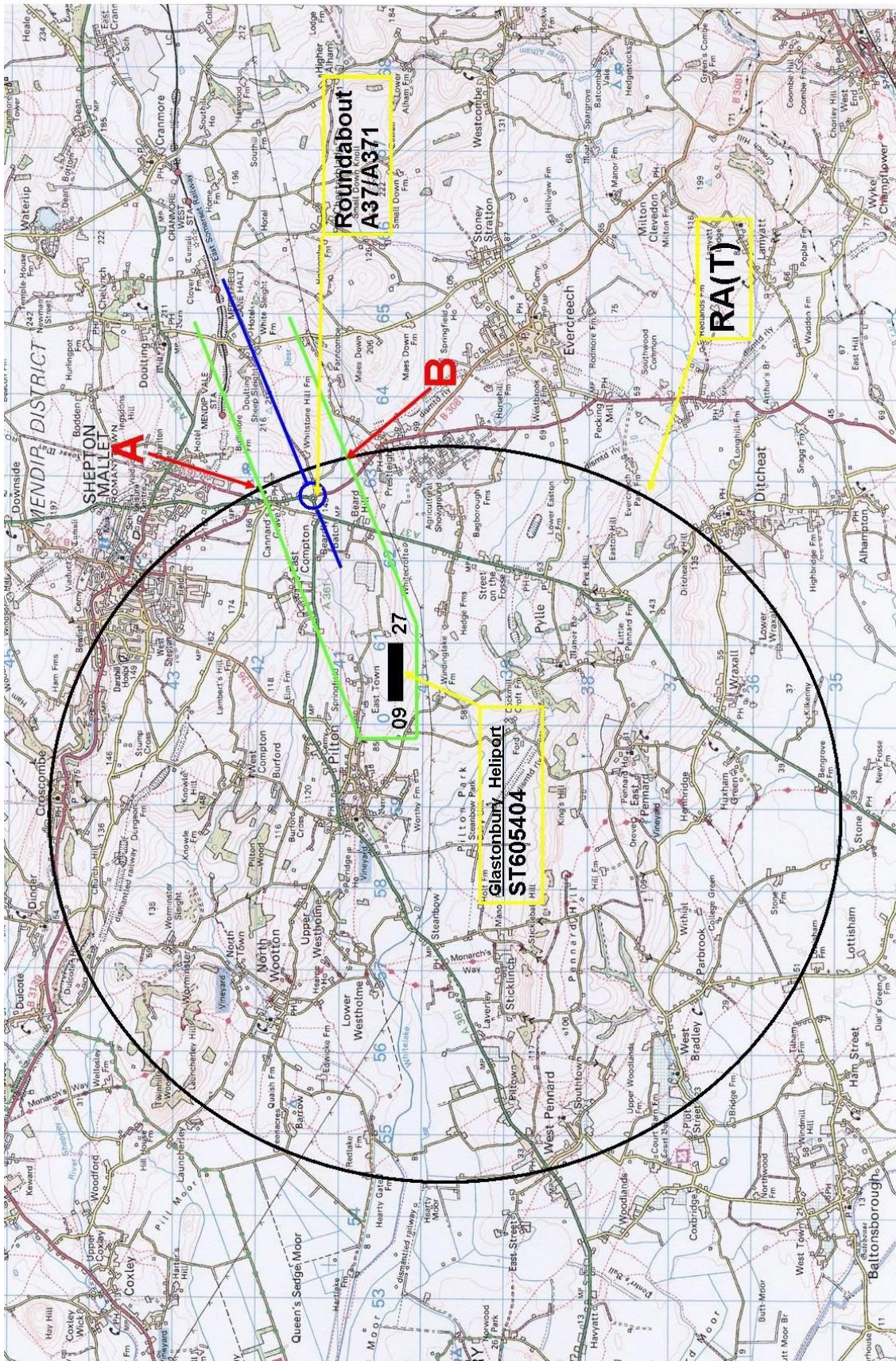
- (a) at an aerodrome in accordance with procedures notified by the CAA; or
- (b) at a landing site which is not an aerodrome in accordance with the permission of the CAA.

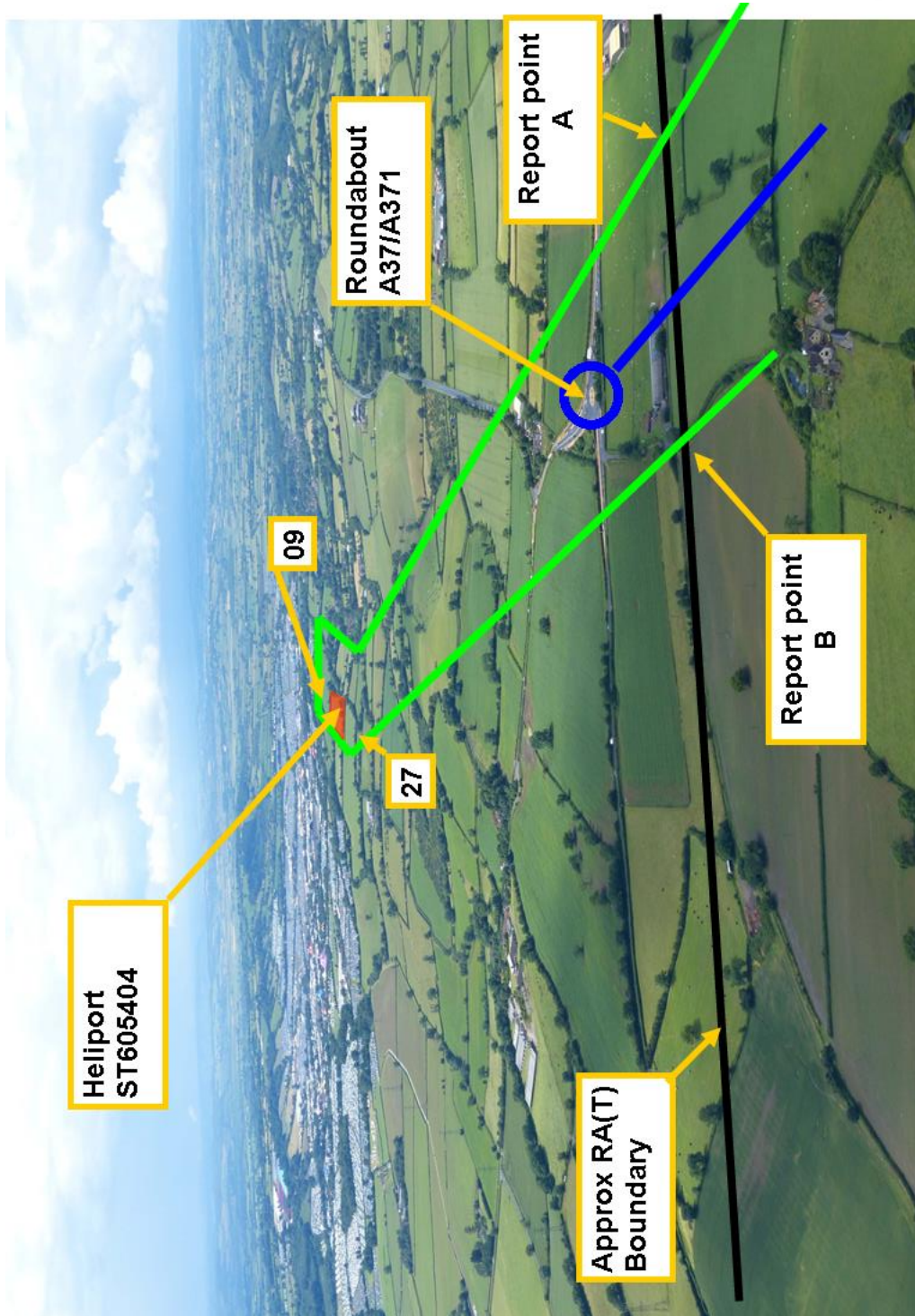
(2) An aircraft must not land or take-off within 1,000 metres of an open-air assembly of more than 1,000 persons except—

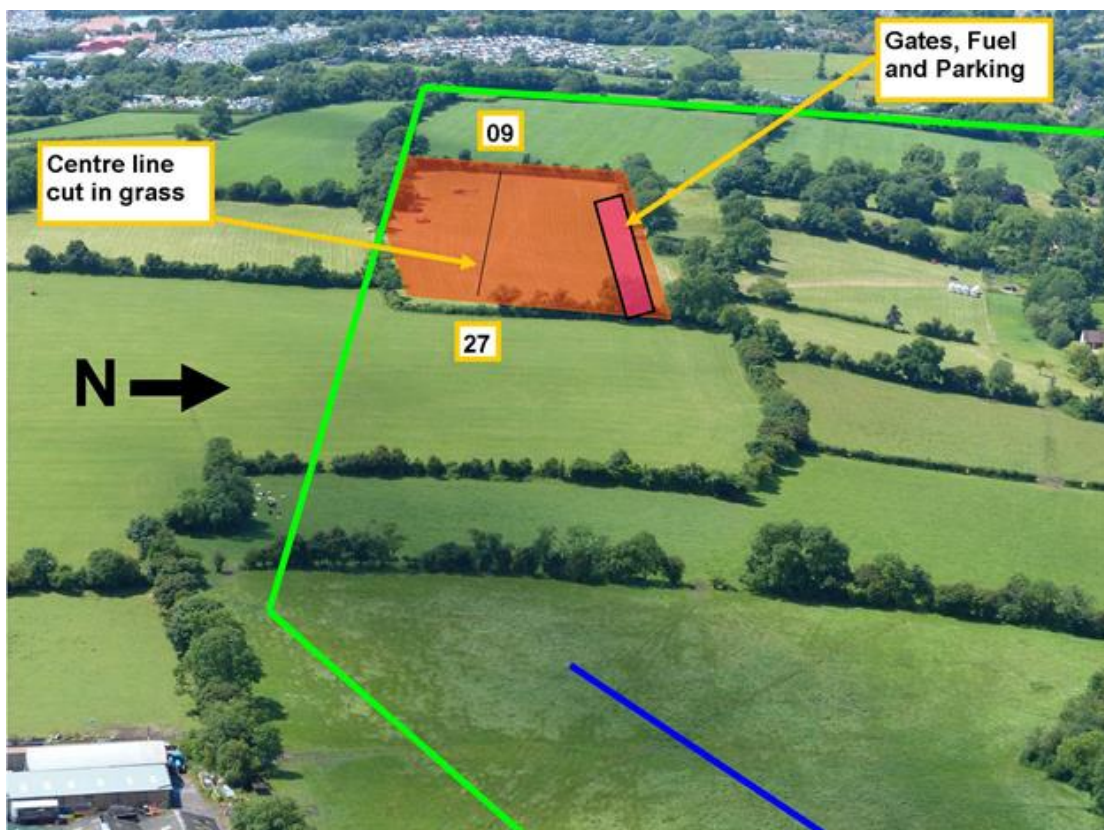
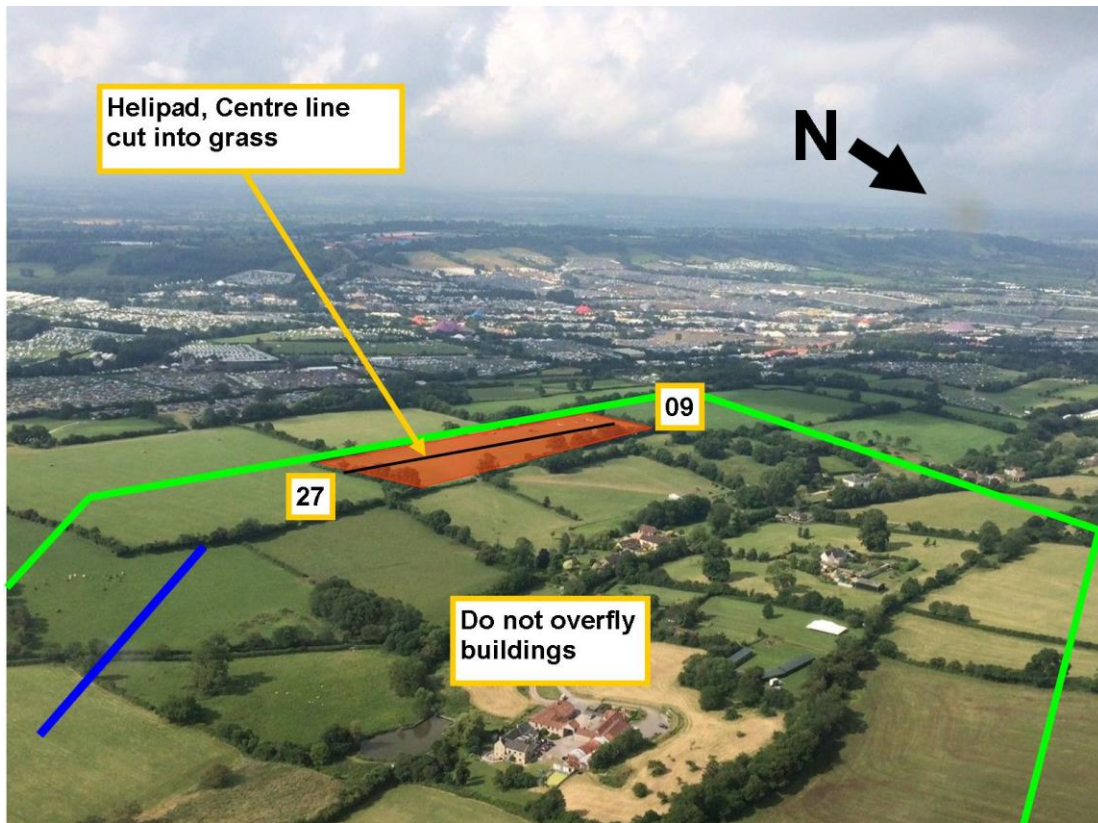
- (a) at an aerodrome in accordance with procedures notified by the CAA; or
- (b) at a landing site which is not an aerodrome in accordance with procedures notified by the CAA and with the written permission of the organiser of the assembly.

- (a) The CAA is a body corporate, called the Civil Aviation Authority, constituted under section 2 of the Civil Aviation Act 1982 (c.16). Section 2 is amended by section 95 of the Civil Aviation Act 2012 (c.19).
- (b) "Notified" and "controlled airspace" are defined in article 255(1) of the Air Navigation Order 2009. The classification of airspace in the United Kingdom is notified in the Aeronautical Information Publication which is published by the CAA.

Annex 4









Annex 5

Helicopter Landing Booking Form Glastonbury Festival 21st June to 26th June 2017

Contact Details

Operator: _____

Address: _____

Postcode: _____

Contact Name: _____

Telephone: _____

Fax: _____

Mobile: _____

E-mail: _____

Payment Details

Credit Card Details: MasterCard / Visa

Card Number: _____ Exp: _____ Sec No: _____

Valid From: _____

Card billing address: _____
(if different to contact details)

Postcode: _____

Name on Card: _____

Signature: _____

Arrival				Departure				Lead Passenger Name and contact no	Passengers staying at	Public transport Y/N	Jet A1 Quantity	Parking required	Landing Fee	Parking Cost	Late Opening	Site Transfer	Total
A/C Reg	Call Sign	A/C Type	Arrival Date	Arrive from	Eta hh:mm	No Pax hh:mm	Depart Date										

Prior Permission will only be granted when Polo Aviation Ltd are in receipt of fully completed Booking and Indemnity Forms and payment in full.



Insurance Indemnity Form

In consideration of being granted permission to use the ground services and facilities at the Glastonbury Heliport we agree to indemnify the parties shown below for all loss of or damage to property or bodily injury to any person.

- A) Polo Aviation Ltd
- B) Cutting Edge Events Limited
- C) Mr Gordon Butt, Townsend Farm, Pilton
- D) The employees, Servants, or agents of A, B & C above

We confirm that we have, in force, Third Party (including passengers) Insurance for a limit of not less than £5,000,000 (pounds sterling) for any one accident, and such policy/ies have been endorsed to include the above named as additional assured, subject to a one-way cross liability clause. We further confirm that a "hold harmless and waiver of rights of subrogation" has been endorsed on the hull policy in favour of the above named, subject to policy coverage, terms, conditions, limitations and exclusions.

A) To be completed by the Operator / Owner

Signed:

Position in Company:

Operator / Owner:

Date:

Phone:

B) To be completed by the appointed insurance brokers

Signed: Date:

For: Insurance Brokers

Policy Number

Period of Insurance:

Aircraft Registration:

Please e-mail this completed form to Polo Aviation Limited mail@poloaviation.com



**HM CUSTOMS & EXCISE
Customs & Excise
Management Act 1979**



UNITED KINGDOM POLICE FORCES
PORTS OFFICE
Terrorism Act 2000



**UK IMMIGRATION SERVICE
Immigration Act 1971**

GENERAL AVIATION REPORT

AIRCRAFT DETAILS (BLOCK CAPITALS PLEASE) Data Protection Act 1984 - Information supplied on this form may be held on computer

GENERAL AVIATION REPORT AIRCRAFT DETAILS (BLOCK CAPITALS PLEASE) <i>Data Protection Act 1984 - Information supplied on this form may be held on computer</i>		UK COUNTY -
Registration:	Type:	Based at:
Owner/Operator (Not Pilot):		Crew phone contact in UK:

FLIGHT DETAILS

FLIGHT DETAILS				Arrival		Reason for visit to EU (including UK):-	* Delete as necessary (see notes overleaf)
Departure		Via:		From:	To:	* Short Term Visit / Repair / Permanent Import	
From:			To:	From:	To:	Has UK VAT been paid on the aircraft?	Yes / No
Date:			Time:	Date:	Time:	Is the aircraft in free circulation in the EU?	Yes / No

CREW DETAILS

[illegible]

PASSENGER DETAILS

Full Name	Occupation	Date of Birth	Place	Nationality	Passport Number	Home Address/Address visiting in UK	In	Out
This information is to the best of my knowledge, a true and accurate statement						Signature of Pilot:		
This aircraft departed/arrived at hours. To the best of my knowledge the passengers and crew shown were on board						Signature of Handling Agent:		

Schedule 7 Terrorism Act 2000. Owners/agents of aircraft employed to carry passengers for reward on a journey between Great Britain & Northern Ireland and/or Eire, Isle of Man or Channel Isles (Common Travel Area) shall not arrange for it to call at a port in Great Britain or Northern Ireland to disembark or embark passengers unless the port is a designated port or the examining Police Officer approves the arrangement.

The captain of an aircraft employed on a journey within the Common Travel Area carrying passengers other than for reward shall not permit it to call at or leave a port in Great Britain or Northern Ireland unless it is a designated port or he gives at least 12 hours notice in writing to a constable for the Police area in which the port is situated, (or where the port is in Northern Ireland, to the Police force of Northern Ireland).

GAR-JUAN2003

GAR-1JAN2003



HM CUSTOMS & EXCISE
Customs & Excise
Management Act 1979



UNITED KINGDOM POLICE FORCES
PORTS OFFICE
Terrorism Act 2000



UK IMMIGRATION SERVICE
Immigration Act 1971

Reason for the aircraft's visit to the EU (including UK)
*Not applicable to UK based aircraft

- Short Term Visit (to a single point in the EU)
- Aircraft to stay not more than 180 days in any 12 month period.
- Short Term Visit (more than one point in the EU)
Temporary importation conditions apply, amongst others (a)(i) above. The aircraft may not be made use of by a National of the EU, either as a passenger or crew member.
Minor Repairs only may be carried out or a C88 and C101 must be completed with export to take place as soon as practicable after repairs and/or maintenance unless Customs have agreed otherwise.
- Permanent import to the UK. Please see notes on Free Circulation.

FREE CIRCULATION

GOODS IMPORTED FROM OUTSIDE THE EU ARE IN FREE CIRCULATION IN THE COMMUNITY, IF ALL IMPORT FORMALITIES HAVE BEEN COMPLIED WITH AND ALL DUTIES, LEVIES OR EQUIVALENT CHARGES HAVE BEEN PAID AND NOT REFUNDED. GOODS ORIGINATING IN THE COMMUNITY ARE ALSO IN FREE CIRCULATION, UNLESS THEY HAVE BEEN EXPORTED TO A NON-EU COUNTRY, WHEREBY THEY AUTOMATICALLY LOSE THEIR COMMUNITY STATUS (IN THESE CIRCUMSTANCES THEY WILL REQUIRE TO BE IMPORTED IN THE CORRECT MANNER). ALL IMPORT FORMALITIES REFER TO THE GOODS (IN THIS CASE, AIRCRAFT) TO BE ENTERED TO END USE. AUTHORISATION TO OBTAIN END USE STATUS IS OBTAINABLE FROM YOUR LOCAL EXCISE OFFICE.

TO NOTIFY CUSTOMS OF A FLIGHT PLEASE SEND THE FRONT OF THIS FORM BY FAX TO THE NCU 0870-240-3738 OR TEL 0870-785-3800 OR BY E-MAIL TO ncu@hmce.gsi.gov.uk

POLICE FORCE CONTACT NUMBERS @ E-Mail facility available

ANGLESEY	F01492-571987 T01407-782323	AVON & SOMERSET	F01275-473516 T01275-473515	BEDFORD	F01582-723352 T01582-725081	CAMBRIDGE	F01223-823295 T01223-823219
CHESHIRE	F01244-613904 T01244-612270	CLEVELAND	F01642-326035 T01642-301330	CUMBRIA	F01768-217665 T01768-217331	DEVON CORNWALL	F01752-234603 T01752-234637
DERBY @	F01246-522396 T01246-522014	DORSET	F01202-222053 T01202-593999	DURHAM	F01325-335298 T01325-332061	DYFEDPOWYS	F01348-874046 T01348-872389
ESSEX @	F01279-680074 T01279-681280	GLOUCESTER @	F01242-253883 T01242-521360	GREATER LONDON	F01959-540481 T01959-540333	GREATER MANCHESTER	F0161-856-0260 T0161-856-0270
GWENT @	F01633-867773 OOH 01633-867773	HAMPSHIRE IOW @	F02392-890087 T02392-890092	HERTFORD @	F01707-354755 T01707-354685	HUMBERSIDE	F01482-578672 T01482-564355
ISLE OF MAN @	F01624-825681 T01624-831332	KENT	F01303-289052 T01303-289051	LANCASHIRE	F01253-776101 T01253-654186	LEICESTER	F01332-812581 T01332-811044
LINCOLN	F01622-558052 T01622-558054	MERSEYSIDE	F01571-771853 T01571-771820	MIDDLESEX	F01959-540481 T01959-540333	NORFOLK @	F01603-788603 T01603-787392
NORTHAMPTON	F01604-703511 T01604-703404	NORTHERN IRELAND	F02880-738887 T02880-458050	NORTHUMBERLAND *1	F0191-2140270 T01681-860127	NTH WALES HOLYHEAD	F01481-763565 T01482-571771 x5744
NORTH YORKSHIRE	F01785-226056 T01785-234865	NOTTINGHAM	F01159-560058 T01159-670500	STH WALES-CARDOFF	F01446-710360 T01446-710286	STH WALES-SWANSEA	F01792-473186 T01792-472424
STAFFORDSHIRE @	F0114-220287 T0114-220279	SUFFOLK	F01394-673869 T01394-674448	SURREY	F01483-482411 T01483-482406	SUSSEX	F01273-513469 T01273-517447
SOUTH YORKSHIRE	F01785-226056 T01785-234865	THAMES VALLEY *2	F01865-855743 T01865-855743	WARWICKSHIRE *3	F01926-491319 T01926-415145	WEST MERCIA *4	F01527-586004 T01527-586000
WEST MIDLANDS	F0121-782769 T0121-782112	WEST YORKSHIRE	F0113-250075 T0113-239189	WILTSHIRE @	F01380-720775 T01380-735011	GRAMPPIAN	F01224-770412 T01224-725766
CENTRAL SCOTLAND	F01786-472206 T01786-465217	DUMFRIES & GALLOWAY	F01776-704066 T01776-704633	FIFE	F01592-418581 T01592-418577	TAYSIDE @	F01382-596509 T01382-596505
LOTHIAN & BORDERS	F0131-335350 T0131-3353501	NORTHERN	F01463-720688 T01463-720284	STRATHCLYDE	F0141-5328075 T0141-532-6087		
*1 INCLUDES TYNE & WEAR		*2 BERKS, BUCKS, OXON		*3 COVENTRY (02476-639451 WELLESBOURNE F 01789-470485			

UK IMMIGRATION SERVICE CONTACTS

SOUTH EAST (Kent-south of M25/M20/M2A249, east of M25) Fax 01304-216303 Tel 01304-216405, (Kent-north of M25 etc) Fax 01474-537371 Tel 01474-532308
SOUTHERN (Hants E of A30/A339 & Sth of south-west Sussex) Fax 02392-864149 Tel 02392-865700, (Hants W of A32/A339, Wilt Sth of A4 & E of A350/A429) Fax 02380-877262 Tel 02380-727107, (Dorset) Fax 01202-845414, (Dorset) Fax 01446-710606, (Hants W of A30/A339 & Sth of south-west Sussex) Fax 02392-864149 Tel 02392-865700, (Cornwall, Devon, Selly) Fax 01752-261547, (W Glam, Dyfed-Powys Police district) Fax 01446-710606, Tel 01446-710485, (Sth & Mid Glam, Gwent) F 01446-710606 T 01446-710485.
STANSTED (Essex, west of A12/A130/A131/A604) Fax 01279-680145 Tel 01279-680118, (Essex, east of A12/A130/A131/A604) Fax 01255-240233 Tel 01255-504371, Suffolk Fax 01394-673280 Tel 01394-674915, Norfolk Fax 01603-417569 Tel 01603-408859
EAST ANGLIA (Essex, east of A12/A130/A131/A604) Fax 01255-240233 Tel 01255-504371, Suffolk Fax 01394-673280 Tel 01394-674915, Norfolk Fax 01603-417569 Tel 01603-408859
LONDON (Bucks Nth of M25) Fax 0208-745-6857 Tel 0208-745-6857, (Berkshire E of A34, Herts Nth of A1/A287/A339, Surrey [Woking/Adlestree Police Divisions], Kent Nth & W of M25) F 0208-745-6800 (Oxon, Wilt E of A29/A350 & N of A4, Glouce E of A41/A429, Berks W of A34) F 01983-845992, Gwent Fax 01293-502019, Midx, Bucks & Herts Sth of M25, F 0208-745-6943 T 0208-745-6941.
MIDLANDS (W Midlands, Warks, Staffs, Shrop, Hereford) F 0121-782-0006 T 0121-606-7350, (Derby, Leics, Notts) F 01332-811569 T 01332-812000, (Beds, Herts Nth of M25, Northants) F 01582-405215 T 01582-421891.
NORTH WEST (Cumbria, Lancs) F 01772-204993 T 01772-254212, Mersey, Cheshire, Nth Wales Police District) F 0151-236-4656 T 0151-236-4656, Manchester F 0161-489-2346 T 0161-489-2659
NORTH EAST (Sth Yorks, W Yorks & Sth of N Yorks) F 0113-250-5716 T 0113-250-1196, (Nth of N Yorks, Cleveland) F 01642-614280 (Lines) F 01652-688551 T 01652-688554, (E Yorks) F 01482-219034 T 01482-223017, (Durham, Northumberland) F 0191-214-0143 T 0191-286-9469
SCOTLAND (Strathclyde Central, Dumfries & Galloway) F 0141-887-1566 T 0141-887-4115, (Grampian, Northern) F 01224-724095 T 01224-722890, (Tayside, Fife, Lothian, Borders) F 0131-335-3197 T 0131-333-1041, NORTHERN IRELAND F 02890-244939 T 02890-232951.

WARNING: There are heavy penalties for knowingly making false declarations

DRUGS - HOTLINE - IF YOU SEE ANYTHING SUSPICIOUS, OR IF YOU HAVE ANY INFORMATION ON DRUG SMUGGLING, TELL A CUSTOMS OFFICER OR TELEPHONE

HM CUSTOMS FREE ON FREEPHONE CUSTOMS CONFIDENTIAL/AIRWATCH : 0800 595000 POLICE FREE ON POLICE CRIMESTOPPERS : 0800 555111

Customs Enquiries regarding General Aviation Matters : (023) 8079 7089 Police Enquiries please contact your local Police Force

GAR-IJAN2003



HM CUSTOMS & EXCISE
Customs & Excise
Management Act 1979



HM CUSTOMS & EXCISE
Customs & Excise
Management Act 1979



HM CUSTOMS & EXCISE
Customs & Excise
Management Act 1979

INSTRUCTIONS FOR COMPLETION OF GENERAL AVIATION REPORT (GAR)

CUSTOMS & EXCISE / TERRORISM ACT DESIGNATED AIRPORTS

ABERDEEN
BELFAST/ALDERGROVE
BELFAST/CITY
BIGGIN HILL
BIRMINGHAM
BLACKPOOL
BOURNEMOUTH
BRISTOL
CAMBRIDGE
CARDIFF
CARLISLE *1
COVENTRY
EAST MIDLANDS
EDINBURGH
EXETER
FARNBOROUGH *2
FILTON
GLASGOW
HUMBERSIDE
ISLE OF MAN/ RONALDSWAY
LEEDS BRADFORD
LIVERPOOL
LONDON (CITY, GATWICK,
HEATHROW, LUTON, STANSTED)
LONDON/DERRY
LYDD
MANCHESTER
MANSTON
NEWCASTLE
NEWQUAY/ST MAWGAN
NORWICH
PLYMOUTH
PRESTWICK
SHEFFIELD
SHOREHAM
SOUTHAMPTON
SOUTHEND
STAVERTON/GLOUCESTER
SUNDERBURY
TEESSIDE

*1 CARLISLE not Customs designated

*2 FARNBOROUGH not designated
under the Terrorism Act

CUSTOMS & EXCISE GENERAL AVIATION AGREEMENT AERODROMES FORMERLY KNOWN AS CONCESSION AERODROMES

ANDREWSFIELD	MONA (RAF)
BARROW/WALNEY ISLAND	NETHERTHORPE
BATTERSEA	NEWTONARDS
BEMBRIDGE	NORTHAMPTON/SWELL
BEVERLEY/LINLEY HILL	NOTTINGHAM
BLACKBUSHE	NORTHOLT (RAF)
BODMIN	OLD SARUM
BRIZE NORTON (RAF)	OXFORD/KIDLINGTON
BURN	PERRANPORTH
CAERNARFON	PERTH/SCONE
CARLISLE	PETERBOROUGH/CONINGTON
CHALGROVE	PETERBOROUGH/SIBSON
CLACTON	POPHAM
COMPTON ABBAS	REDHILL
CRANFIELD	RETFORD/GAMSTON
CROWFIELD	ROCHESTER
CUMBERNAULD	SANDTOFT
DENHAM	SCILLY ISLES/ST MARYS
DONCASTER	SEETHING
DUNDEE	SHERBURN IN ELMET
DUNKESWELL	SHIPHAM
DUXFORD	SHROBON
EAGLESCOTT	SLEAP
EARLS COLNE	STAPLEFORD
ELSTREE	STURGATE
ENLAND	SWANSEA
GOODWOOD/CHICHESTER	TATENHILL
HAVERTFORDWEST	THRUXTON
HAWARDEN	VALLEY (RAF)
ISLE OF WIGHT/SANDOWN	WARTON
KEMBLE	WELLESBOURNE
LANDS END/ST JUST	WELSHPOOL
LASHAM	WHITE WALTHAM
LASHENDEN/HEADCORN	WICK
LEICESTER	WOLVERHAMPTON
LITTLE GRANSDEN	WYCOMBE AIR PARK/BOOKER
LLANBEDR	YEovil/WESTLAND
LYNEHAM (RAF)	
MANCHESTER/BARTON	

CUSTOMS RECOGNIZE THAT THERE ARE FOUR TYPES OF AIRFIELD
1. CUSTOMS OR DESIGNATED I.E. SOUTHAMPTON, BIGGIN HILL, LIVERPOOL
2. GENERAL AVIATION AGREEMENT AERODROMES (GAA) I.E. GOODWOOD, ELSTREE
3. PRIVATE AIRFIELDS AND HELIPADS
4. MILITARY (NOT COVERED IN THIS DOCUMENT)

1. AT MOST DESIGNATED AIRFIELDS YOU MAY ARRIVE AND DEPART WITHOUT PRIOR
NOTIFICATION TO CUSTOMS (THIS RULE MAY BE SUBJECT TO CHANGE). YOU WILL BE
REQUIRED TO COMPLETE A GAR PRIOR TO DEPARTURE AND ALSO ON ARRIVAL
FROM FOREIGN.
2. AT A GAA AIRFIELD YOU CAN FLY TO AND FROM ANYWHERE, BUT THERE ARE
DIFFERING PERIODS OF PRIOR NOTIFICATION REQUIRED DEPENDING ON YOUR
DESTINATION/DEPARTURE POINT.
OUTWARDS - TO ANOTHER EU COUNTRY THERE IS NO OBLIGATION TO ADVISE
CUSTOMS OF YOUR DEPARTURE.
OUTWARDS - TO A NON EU COUNTRY (INC CHANNEL ISLANDS*) YOU MUST NOTIFY
CUSTOMS AT LEAST 24 HOURS PRIOR TO DEPARTURE.
INWARDS - FROM ANOTHER EU COUNTRY - 4 HOURS PRIOR TO ARRIVAL.
INWARDS - FROM A NON EU COUNTRY - 24 HOURS PRIOR TO ARRIVAL.
*CHANNEL ISLANDS - NOTIFICATION PERIOD IS 12 HOURS.

3. AT PRIVATE AIRFIELDS AND HELIPADS YOU CAN ONLY FLY TO AND FROM OTHER EU
COUNTRIES, UNLESS YOU HAVE AN AGREEMENT TO DO SO. IN PARTICULAR,
FLIGHTS TO/FROM THE CHANNEL ISLANDS WILL NEED TO BE AGREED WITH
CUSTOMS AND POLICE.
THE NOTIFICATION PERIOD IS THE SAME AS FOR GAA AIRFIELDS.

NOTIFICATIONS FOR FLIGHTS SHOULD BE TO THE NCU BY FAX 0870-785-3738 OR E-MAIL
ncu@hmce.gsi.gov.uk

IF YOU HAVE ANY QUESTIONS REGARDING FOREIGN TRAVEL IN YOUR AIRCRAFT,
PLEASE CONTACT THE GA TEAM ON 02380-797089 OR E-MAIL ga@hmce.gsi.gov.uk

PRIVATE AIRCRAFT COMMON TRAVEL AREA FLIGHTS/TERRORISM ACT 2000

If you are flying to/from the Channel Islands, Isle of Man, Eire or Northern
Ireland you must fly via a designated airport under the Terrorism Act OR give
12hrs prior notice in writing for the Police area in which the Port is situated.
Please refer to the Police contact numbers printed on the rear of the GAR. It
is an offence under the Terrorism Act to wilfully fail to comply with this
legislation.

GAR-1JAN2003